

## Annual Procurement Plan 2020-2021

Ministry/Division: Ministry of Industries

Procuring Entity Name: Ministry of Industries

Package no	Description of Procurement Package Goods	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Fund	Estd. cost in Lac Tk.	Time Code for Process	Invite/Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Singing of Contract	Time for Contact	Total Time	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	
01	Cleaning and Hygiene Products	630	RFQ	Addl.Secy (Admn)	GOB	1.50	Planned Dates	5.8.2020	09.8.2020	9.8.2020	10.08.2020	10.08.2020	10.08.2020	13.08.20	09 days	
							Planned Days									
							Actual Dates									
2.	Internet Conectivity August'20 to July'21)	60Mbps	RFQ	Addl.Secy (Admn)	GOB	2.40	Planned Dates	5.8.2020	09.8.2020	9.8.2020	10.08.2020	10.08.2020	10.08.2020	13.08.20	09 days	
							Planned Days									
							Actual Dates									4 Days
	Internet Conectivity (01 year) BTCL	60Mbps	GtoG	Addl.Secy (Admn)	GOB	2.52	Planned Dates	04.8.2020								
							Planned Days									
Actual Dates																
3.	Internet Accessories and Antivirus (internet security)	281	RFQ	Addi.Secretary (Adm)	GOB	2.82	Planned Dates	18.08.2020	23.08.20	23.08.20	24.08.20	24.8.2020	25.08.20	27.08.20	10 Days	
							Planned Days	0	10	0	01					
							Actual Dates		-	-	-	-	-	-	-	
4.	Internet Access Point, Conference Camera, POE Switch, 9 U Rack, TV Box etc.	14	OTM e-gp	Addi.Secretary (Adm)	GOB	6.45	Planned Dates	03.09.2020	21.09.20	22.09.20	24/09/20	24/09/20	30.09.20	07.10.20	35Days	
							Planned Days	0	19	1	02	00	06	07		
							Actual Dates		-	-	-	-	-	-	-	
5	Internet Accessories and Antivirus (internet security) as per demand	50	RFQ/DPM	Addi.Secretary (Adm)	GOB	1.23	Planned Dates	24.12.2020	28.12.20	28.12.20	29/12/20	29/12/2020	30.12.20	31.12.20	Days	
							Planned Days	0	5	0	1	00	01	01	08	
							Actual Dates		-	-	-	-	-	-	-	
6	BOOKS	300	RFQ/DPM	Addi.Secretary (Adm)	GOB	2.50	Planned Dates	10.01.2021	14.01.21	14.01.21	17.01.21	17.01.21	19.01.21	19.01.21	10 Days	
							Planned days			0						
							Actual Dates									

7	SDG Book	1000	RFQ	Addi.Secretary (Adm)	GOB	3.00	Planned Dates	07.09.2020	10.09.20	10.09.20	10.09.20	10.09.2020	13.09.20	16.09.20	10 Days
							Planned Days		4	0	0	0	03	03	10 Days
							Actual Dates		-	-	-	-	-	-	-
08	Corona Book	500	RFQ	Addi.Secretary (Adm)	GOB	2.00	Planned Dates	16.08.2020	19.08.20	19.08.20	19.08.20	19.08.20	20.08.20	23.08.20	8 Days
							Planned Days	0	04	0	0	0	01	03	8 Days
							Actual Dates	<b>Done</b>	-	-	-	-	-	-	-
09	Toner for Computer and Photocopier machine	200	<b>OTM e-gp</b>	Secretary	GOB	14.81	Planned Dates	14.09.2020	30.09.20	01.10.20	4.10.2020	5.10.2020	11.10.20	15.10.20	32 Days
							Planned Days	0	17	01	03	01	6	04	32 Days
							Actual Dates	<b>Done</b>							

Package no	Description of Procurement Package Goods	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Fund	Estd. cost in Lac Tk.	Time Code for Process	Invite/Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Singing of Contract	Time for Contact	Total Time
10	Computer Accessories	660 pcs	OTM e-gp	Addi.Secretary (Adm)	GOB	5.19	Planned Dates	18.08.2020	07.09.20	08.9.2020	09.09.20	10.09.2020	15.09.20	21.09.20	35 Days
							Planned Days		21	01	01	01	05	06	
							Actual Dates		-	-	-	-	-	-	-
							Actual Dates								
11	Shilpo Barta, Note Pad, Seminar Pad New year card etc.	As per Demand	DPM/RFQ	Addi.Secretary (Adm)	GOB	6.00	Planned Dates								
							Planned Days	0		0					
							Actual Dates								
12	Stationary	15690	OTM e-gp	Secretary	GOB	18.00	Planned Dates	26.08.2020	10.09.20	13.09.20	15.09.20	16.09.20	20.09.20	24.09.20	30 Days
							Planned Days		16	03	02	01	04	04	30Days
							Actual Dates								
13	Stationary	8786	OTM e-gp	Secretary	GOB	8.00	Planned Dates	15.02.2021	02.03.21	03.03.21	04.03.21	05.03.21	10.03.21	15.03.21	29 Days
							Planned days		16	01	01	01	05	05	29 Days

							Actual Dates		-	-	-	-	-	-	-
14	Electric Water Filter	02	RFQ/DPM	Addi.Secretary (Adm)	GOB	.50	Planned Dates	02.09.2020	06.09.20	06.09.20	06.09.20	06.9.20	07.09.20	09.09.20	8 Days
							Planned days		5	0	0	0	1	02	08
							Actual Dates		-	-	-	-	-	-	-

Package no	Description of Procurement Package Goods	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Fund	Estd. cost in Lac Tk.	Time Code for Process	Invite/Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Singing of Contract	Time for Contact	Total Time
15	Album (about Banga Bandhu)	01	OTM/ RFQ e-gp	Secretary/Addi.Secretary (Adm)	GOB	5.00	Planned Dates	10.08.2020	25.08.20	26.08.20	27.08.20	27.8.20	31.08.20	06.09.20	28 Days
							Planned days		16	1	01	0	04	06	28
							Actual Dates		-	-	-	-	-	-	-
16	Old File Scanning	400	RFQ	Secretary/Addi.Secretary (Adm)	GOB	3.00	Planned Dates	27.09.2020	30.09.20	30.09.20	01.10.20	04.10.20	05.10.20	06.10.20	Days
							Planned days		04	00	01	03	01	01	10
							Actual Dates	-	-	-	-	-	-	-	-
17	Almirah/ Cabinet Repair & Color	163	RFQ	Addi.Secretary (Adm)	GOB	2.50	Planned Dates	07.12.2020	10.12.20	10.12.20	10.12.20	10.12.20	13.12.20	15.12.20	Days
							Planned days		04	00	00	00	03	02	09
							Actual Dates		-	-	-	-	-	-	-
18	Computer, UPS, Printer, Laptop, Scanner, Rack Mount Monitor	89	OTM e-gp	Secretary/Addi.Secretary (Adm)	GOB	30.00	Planned Dates	21.09.2020	06.10.20	07.10.20	08/10/20	08/10/2020	13.10.20	19.10.20	Days
							Planned days	0	16	01	1	00	05	06	29
							Actual Dates	-	-	-	-	-	-	-	-
19	Furniture for Honorable Minister's Office	9	RFQ	Additional Secretary	GOB	3.00	Planned Dates	13.09.2020	16.09.20	16.09.20	17/09/20	17/09/2020	20.09.20	21.09.20	Days
							Planned days	0	4	0	1	00	03	01	09
							Actual Dates	-	-	-	-	-	-	-	-
20	Furniture for Secretary's Office and Reception	10	RFQ	Additional Secretary	GOB	3	Planned Dates	04.10.2020	07.10.20	07.10.20	07.10.20	07.10.20	08.10.20	11.10.20	Days
							Planned days		04	0	0	0	1	3	08
							Actual Dates	-	-	-	-	-	-	-	-

Package no	Description of Procurement Package Goods	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Fund	Estd. cost in Lac Tk.	Time Code for Process	Invite/Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Singing of Contract	Time for Contact	Total Time
21	Furniture	49	G to G	Secretary	GOB	20.00	Planned Dates	03.01.2021	18.01.21	20.01.21	21/01/21	24/01/2021	25.01.21	28.01.21	Days
							Planned days	0	16	2	1	03	01	3	26
							Actual Dates	-	-	-	-	-	-	-	-
22	Photocopier Machine	02	RFQ	Additional Secretary	GOB	3.00	Planned Dates	28.09.2020	01.10.20	01.10.20	01.10.20	01/10/2020	04.10.20	07.10.20	Days
							Planned days	0	4	0	0	0	03	03	10
							Actual Dates	-	-	-	-	-	-	-	-
23	Delegate Unit for Conference room	10	RFQ	Additional Secretary	GOB	3.00	Planned Dates	18.10.20	21.10.20	21.10.20	22.10.20	25/10/2020	27.10.20	28.10.20	Days
							Planned days	0	4	0	1	03	02	01	11
							Actual Dates	-	-	-	-	-	-	-	-
24	CC Camera	16	RFQ	Additional Secretary	GOB	3.00	Planned Dates	08.11.2020	11.11.20	11.11.20	12.11.20	12.11.2020	16.11.20	18.11.20	Days
							Planned days		4	0	1	0	04	02	11
							Actual Dates	-	-	-	-	-	-	-	-
25	Accounts Software	01	OTM e-gp	Secretary	GOB	6	Planned Dates	24.01.2021	10.02.21	11.02.21	14/02/21	15/01/2021	22.02.21	25.02.21	Days
							Planned days	0	18	1	3	1	7	3	33
							Actual Dates	-	-	-	-	-	-	-	-
26	Inventory Software	01	RFQ	Additional Secretary	GOB	1.00	Planned Dates	02.06.2020	04.06.20	04.06.20	07/06/20	07/06/2020	08.06.20	10.06.20	Days
							Planned days	0	3	0	3	00	01	02	09
							Actual Dates	-	-	-	-	-	-	-	-



৩০-৭-২০২০ ১৪:০:২৭  
 প্রতুল কুমার সাহা  
 উপসচিব, সাধারণ সেবা অধিশাখা  
 শিল্প মন্ত্রণালয়